

FILE

26 January 2000

MEMORANDUM NO. 30  
SERIES 2000

T	O:	G. R. GERONA	- Chairman	<i>[Signature]</i> 2K
		A. S. ALKUINO	- Vice Chairman	<i>[Signature]</i>
		M. K. PALOMAR	- Treasurer	<i>[Signature]</i>
		R. F. CAPUNO	- Secretary	<i>[Signature]</i>
		C. B. BATOY	- Member	<i>[Signature]</i> 2K
		S. B. BULAYOG	- Member	<i>[Signature]</i>
		R. B. NAPIERE	- Member	<i>[Signature]</i>
		A. M. POMIDA	- Member	<i>[Signature]</i>
		P. P. MILAN	- Ex-Officio Member	

R E: RECREATION AND APPOINTMENT OF THE MEMBERS OF THE  
STUDENT SCHOLARSHIP FUND RAISING COMMITTEE

Due to the significant services provided by the then SSFRC, since 1976, in helping poor but deserving students obtain college education at VISCA, this Office is hereby recreating and appointing the members of the said committee, effective immediately, with their corresponding positions and responsibilities as indicated above. The committee shall have the following functions:

1. To device whatever appropriate and legal means to raise funds in order to financially support poor and deserving students obtain college education at VISCA;
2. To establish linkages with donor institutions and individuals with similar thrusts and activities as committee;
3. To formulate guidelines for the selection of grantees and awarding of grants;
4. To prepare and submit to this office annual report of its activities and accomplishments; and,
5. To perform additional related functions and activities that may be assigned by the President to the committee.

You are further enjoined to use the facilities of the college relative to the functions of the committee subject to existing guidelines and procedures.

Please take note, that as one of the original members of SSFRC, the undersigned still desires to be a member in an ex-officio capacity.

Keep up with the good work and more power.

*[Signature]*  
PACIENCIA P. MILAN  
President