

Visayas State University

Visca, Baybay City, Leyte 6521-A Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601 website: www.vsu-visca.edu.ph

Office of the President

16 June 2010

MEMORANDUM NO. 180 Series of 2010

T O: All Vice Presidents, Center Directors and Deans

R E: Hard Copy of Official Communications

You are all requested to provide the University Accreditation Center (UAC) hard copy of any official communication (e.g. memoranda, letters, announcements, etc.) emanating from your Office. The UAC should have its own copy of these official communications for file and to serve as additional supporting documents to present whenever representatives from CHED, AACCUP, PRC and other agencies come to the University to evaluate and monitor the various programs and activities of the Visayas State University.

Your usual support is requested.

President