



29 August 2017

MEMORANDUM NO. 330

Series of 2017

T O: All Concerned

**R E: Working Committees for the 117th Anniversary of the Philippine Civil Service
with the theme "Tugon sa Hamon ng Pagbabago: Malasakit ng Lingkod Bayani"**

The following committees are hereby created to make the program a success:

1. Over-all Coordination

Dr. Remberto A. Patindol	- Chairperson
Dr. Lourdes B. Cano	- Vice-Chairperson
Ms. Teresita L. Quiñanola	- Member

2. Flag Raising Ceremony

Dr. Lourdes B. Cano	- Chairperson
Ms. Teresita L. Quiñanola	- Vice-Chairperson

3. Fun Run/Walk/Zumba

Dr. Aleli A. Villocino	- Chairperson
All IHK Faculty & Staff	- Members

4. Prizes for the Fun Run/Walk and Door Prizes

Dr. Lourdes B. Cano	- Chairperson
Dr. Aleli A. Villocino	- Member
Ms. Alicia M. Flores	- Member

5. Health and Wellness Program

Dr. Josephine O. Zafico	- Chairperson
Dr. Merry Christ'I S. Guinocor	- Vice Chairperson
All Infirmary Personnel	- Members

6. Venue Preparation including Sounds, Tents, Chairs, Podium and Other Facilities

For Flag Raising:

Ms. Teresita L. Quiñanola	- Chairperson
Prof. Mario E. Baliad	- Member
Engr. Marlon G. Burlas	- Member
Landscaping Personnel	- Members
All Admin Utility Workers	- Members

For Fun Run & Culmination:

Dr. Aleli A. Villocino	- Chairperson
Mr. Ricarido Nanggan	- Vice Chairperson



All IHK Faculty and Staff

- Members

7. Lunch for guests and snacks for participants

Ms. Josefina M. Larrosa

- Chairperson

All Guesthouse Personnel

- Members

8. Loyalty Awards

Ms. Teresita L. Quiñanola

- Chairperson

Ms. Epifania G. Tudit

- Member

9. Loyalty Pins

Ms. Epifania G. Tudit

- Chairperson

Mr. Nevin Pacada

- Vice Chairperson

Ms. Meriam dela Torre

- Member

Mr. Florante Didal

- Member

10. Program and Plaque for Guest from CSC

Ms. Connel D. Antipaso

- Chairperson

Ms. Felicisima Israel

- Member

Ms. Jennifer E. Ando

- Member

11. Invitation and Reception of CSC guest

Dr. Lourdes B. Cano

- Chairperson

Ms. Ma. Fe L. Gayanilo

- Member

Ms. Jennifer E. Ando

- Member

12. Transportation

Engr. Marlon G. Burlas

- Chairperson

Ms. Jonna Grace Degenion

- Member

Mr. Felix Abanera

- Member

13. Sounds

Engr. Apolonio M. Encierto

- Chairperson

Power Plant Personnel

- Members

Dr. Remberto A. Patindol is requested to meet with the committee Chairpersons for proper planning and coordination.

Please be guided accordingly.


EDGARDO E. TULIN
President