



LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A

Philippines

Telefax: 053-3352601

Office of the President

11 November 2002

MEMORANDUM NO. 233

Series of 2002

T O: Prof. Norberto F. Canada
Dr. Perla M. Tan
Dr. Edwin A. Pilapil

R E: Committee to Formulate A Crash Course on English

With Prof. Canada as Chairman, please constitute yourselves into a Committee to formulate a short course on English. This English crash course is intended to be offered to anyone who wants to learn the language the quicker way. A 2-3 month duration may be more acceptable to Chinese and/or Koreans or other nationals who might avail of the program.

This Office will appreciate if the Committee can come up with the program soonest to be able to take advantage of apparent existing demand.

Please be guided accordingly.

HACIENCIA P. MILAN
President

cc: OVPA -
ODCIMD -
Records
File