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September 3, 1993

MEMORANDUM NO. 172
Series of 1993

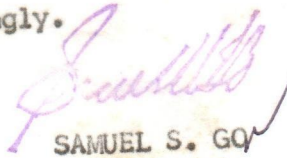
T O: Prof. Prudencio Marquez
Mrs. Norma Cala
Mrs. Milagros Gamotin

R E: Regular Submission of Project Income and Use of
Project Receipt

You are hereby directed to closely monitor compliance of Memorandum No. 169, Series of 1993 which requires all Project In-Charge and other VISCA staff concerned to submit regularly to the VISCA Cashier all sales of products, rental on equipment or space and other income that belongs to the government. The use of appropriate Project Invoice should also be looked into.

If necessary, Mrs. Cala and Mrs. Gamotin should conduct a seminar on the subject to be participated in by staff members concerned to insure proper implementation of the policy.

Please be guided accordingly.


SAMUEL S. GO
President

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