



LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A
Philippines

Office of the President

15 October 2001

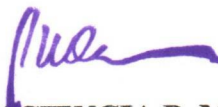
MEMORANDUM NO. —140
Series of 2001

T O: **Dr. Jose L. Bacusmo**
R E: **Designation as Officer-In-Charge of ODEX**

In view of the Sabbatical Leave of Dr. Guindolina R. Gerona, you are hereby designated Officer-in-Charge of the Office of the Director of Extension (ODEX) effective November 1, 2001 until such time that the new LSU structure shall take effect or unless sooner terminated or revoked by appropriate authorities.

As OIC, you are authorized to discharge the functions of the Director in addition to your usual duties and responsibilities. You are also entitled to whatever privileges attached to the position subject to availability of funds and to accounting and auditing procedures.

Please be guided accordingly.


PACIENCIA P. MILAN
President

cc OVPAA
OVPA
ODI
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COA
OAA
Cash
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