





MEMORANDUM NO. 1024

Series of 2024

TO: Ms. Elmera Y. Bañoc

RE: Coordinator, Science Communications Cluster

FROM: **DR. PROSE IVY. G YEPES**

University President

DATE: **December 27, 2024**

In the interest of government service and by virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as **Coordinator, Science Communications Cluster** effective **January 2, 2025 until December 31, 2025** or unless sooner revoked.

Anent to this, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

