



23 August 2018

MEMORANDUM CIRCULAR NO. 55
Series of 2018

T O: All Vice Presidents, College Deans/Directors/Department/Office Heads

R E: 118th Philippine Civil Service Anniversary

Attached is the list of activities lined up for the month of September in celebration of the 118th Anniversary of the Philippine Civil Service with the theme: ***"Lingkod Bayani: Maka-Diyos, Makatao, Makabayan"*** which reminds us of our important role in exemplifying love of God and country, building a citizen-centric government, and promoting *malasakit* in public service for our number one client, the Filipino people.

To kick off the month long celebration, the usual Flag Raising Ceremonies & Introduction/Oath Taking of New Appointees will be held on **September 10, 2017, 8:00 a.m.** at the **Amphitheater**. All other flag raising ceremonies at the different locations within the university is hereby suspended and all faculty and staff concerned are directed to join the activity at the Amphitheater.

All Vice Presidents, College Deans, Directors & Department/Office Heads are required to attend and requested to enjoin participation of their faculty and staff to this important activity. The list of new appointees who will be officially introduced and will take their oath of office will be provided by ODAHRD to the various departments/units heads concerned.

To ensure maximum participation during the Fun Run/Fun Walk and Culmination Program all concerned are requested to free themselves of any commitment in the afternoon of **September 28, 2018**. The VP for Instruction is likewise requested to shorten classes on that day to ensure wider participation from the faculty.

The external campuses may also adopt the activities of the main campus as their way of celebrating the 118th anniversary of the Philippine Civil Service.

Please be guided accordingly.


EDGARDO E. TULIN
President ole
23/8



List of Activities Lined-up by VSU during the month-long celebration of the
118th Philippine Civil Service Anniversary
"Lingkod Bayani: Maka-Diyos, Makatao, Makabayan"

2018	ACTIVITIES
September 2	Participation in the R.A.C.E to Serve Fun Run of the Civil Service Commission at Tacloban City
September 10 8:00 a.m.	Flag Raising Ceremony, Introduction & Oath taking of new and newly promoted faculty and staff and Short Anniversary Program at the Amphitheater Stage (Dr. Lourdes B. Cano & Prof. Francisco G. Gabunada, Jr. as Coordinators).
4:00 p.m. Every Tues. & Thurs. starting September 4, 2018	Zumba Dance Exercise (Admin. Bldg. grounds & IHK building – Ms. Jean M. Sapan as Coordinator & VSU Infirmary Grounds – Dr. Elwin Jay V. Yu as Coordinator)
Every Wednesday Sept. 5, 12, 19 & 26	Blood pressure taking (Ms. Ma. Doris P. Braganza, Ms. Lady May C. Faelnar & Ms. Cindy Rufin as Coordinators) at the following offices: Administration Building for the upper campus buildings, OVPRE for Research Centers and DA/DASS for lower campus buildings).
September 3-21	Final preparation for the CSC Onsite Assessment on the PRIME-HRM
September 6	National Satellite Registration of Comelec
September 11	Gender Sensitivity Seminar for Administrative Staff
September 14	Training on HRMIS Users c/o Prof. Winston Tabada (Heads and Secretaries of VSU)
September 17	Health Awareness Forum (Dr. Elwin Jay Yu as Coordinator)
September 19-21	VSU Faculty and Staff Sportsfest
September 24-25	CSC Onsite Assessment on the PRIME-HRM
September 28	<ul style="list-style-type: none"> Fun Run/Fun Walk Mr. Andrew A. Mazo as Coordinator & All IHK Faculty & Staff as members). Culmination Program and Giving of Loyalty Awards (Dr. Remberto A. Patindol & Dr. Lourdes B. Cano as Coordinators).