



23 August 2018

**MEMORANDUM NO. 313**

Series of 2018

**T O: All Concerned**

**R E: Working Committees for the 118<sup>th</sup> Anniversary of the Philippine Civil Service  
with the theme: "*Lingkod Bayani: Maka-Diyos, Makatao, Makabayan*"**

The following committees are hereby created to make the month long celebration a success:

**1. Over-all Coordinator**

Dr. Remberto A. Patindol	- Chairperson
Dr. Lourdes B. Cano	- Vice-Chairperson
Ms. Teresita L. Quiñanola	- Member

**2. Flag Raising Ceremony**

Dr. Lourdes B. Cano	- Chairperson
Ms. Teresita L. Quiñanola	- Vice-Chairperson

**3. Zumba every TTH and during Culmination Program**

Ms. Mary Jean Sapan	- Chairperson
ALL IHK Faculty & Staff	- Members
MAPEH Majors	- Members

**4. Fun Run Preparation & Holding of the Activity on September 28**

Mr. Andrew Mazo	- Chairperson
ALL IHK Faculty & Staff	- Members
MAPEH Majors	- Members

**5. Prizes for the Fun Run/Walk and door prizes**

Dr. Lourdes B. Cano	- Chairperson
Ms. Jennifer E. Ando	- Member
Ms. Alicia Flores	- Member
Ms. Ma. Fe Gayanilo	- Member
SPPMO staff	- Members



**6. Health and Wellness Program**

- |                                |                    |
|--------------------------------|--------------------|
| Dr. Elwin Jay Yu               | - Chairperson      |
| Dr. Merry Christ'I S. Guinocor | - Vice Chairperson |
| All Infirmary Personnel        | - Members          |

**7. Venue Preparation Including Sounds, tents, chairs, podium & Other Facilities**

**For Flag Raising**

- |                           |                    |
|---------------------------|--------------------|
| Ms. Teresita L. Quiñanola | - Chairperson      |
| Prof. Mario Baliad        | - Vice Chairperson |
| Engr. Marlon Burlas       | - Member           |
| Landscapping Personnel    | - Members          |
| All Admin Utility Workers | - Members          |

**For Fun Run & Culmination**

- |                         |                    |
|-------------------------|--------------------|
| Mr. Andrew A. Mazo      | - Chairperson      |
| Mr. Lyndon Maningo      | - Vice-Chairperson |
| All IHK Faculty & Staff | - Members          |

**8. Lunch for CSC Guest & Snacks for participants**

- |                          |               |
|--------------------------|---------------|
| Ms. Josefina Larrosa     | - Chairperson |
| All Guesthouse Personnel | - Members     |

**9. Loyalty Awards**

- |                           |               |
|---------------------------|---------------|
| Ms. Teresita L. Quiñanola | - Chairperson |
| Ms. Epifania Tudit        | - Member      |

**10. Loyalty Pins**

- |                       |                    |
|-----------------------|--------------------|
| Ms. EpifaniaTudit     | - Chairperson      |
| Mr. Nevin Pacada      | - Vice-Chairperson |
| Ms. Meriam dela Torre | - Member           |
| Mr. Florante Didal    | - Member           |

**11. Certificate of Recognition to "On the Spot" Awardees**

- |                     |               |
|---------------------|---------------|
| Ms. Jennifer Ando   | - Chairperson |
| Ms. Ma. Fe Gayanilo | Member        |

**12. Program & Plaque for Guest from CSC**

- |                           |               |
|---------------------------|---------------|
| Ms. Connel Antipaso       | - Chairperson |
| Ms. Ms. Felicisima Israel | - Member      |
| Ms. Jennifer E. Ando      | - Member      |



**13. Invitation and reception of CSC guest**

Dr. Lourdes B. Cano	- Chairperson
Ms. Ma. Fe L. Gayanilo	- Member
Ms. Jennifer E. Ando	- Member

**14. Transportation**

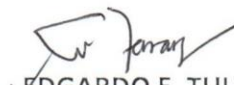
Mr. RemigioSanico	- Chairperson
Ms. Jonna Grace Degenion	- Member
Mr. Felix Abanera	- Member
Mr. Lionel Liong	- Member

**15. Sounds/Gym Preparation**

Engr. Marlon Burlas	- Chairperson
Engr. Apolonio M. Encierto	- Vice- Chairperson
Mr. Claudio Ababat	- Member
Power Plant Personnel	- Members

Dr. Patindol is requested to meet with committee chairpersons for proper planning and coordination.

Please be guided accordingly.

  
**EDGARDO E. TULIN**  
President <sup>o/c</sup> 8/23/18