

July 8, 1993

MEMORANDUM NO. 96
Series of 1993

T O: All ViSCA Employees

R E: Wearing of Uniform

For the guidance of the ViSCA employees, wearing of uniform should be observed effective July 16, 1993 following the schedule below as approved by the President's Advisory Council:

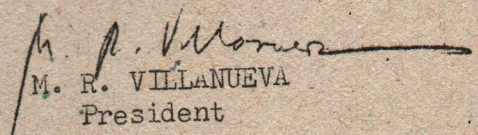
	<u>FEMALE</u>	<u>MALE - Type A</u>	<u>MALE - Type B</u>
Monday	Cream and Rust	Light Blue and Dark Blue	Light Blue and Dark Blue
Tuesday	Peach and Charcoal Gray	Light Gray and Charcoal Gray	Gray and Charcoal Gray
Wednesday	White and Blue	White and Dark Blue	White and Dark Blue
Thursday	Cream and Charcoal Gray	Cream and Charcoal Gray	Cream and Charcoal Gray
Friday	F R E E D A Y		

The following are exempted:

1. Doctors, nurses and allied medical personnel in the Infirmary who shall wear their prescribed white uniform
2. Security guards who shall wear their prescribed uniform at all times during their scheduled duty
3. Female employees in mourning and expectant mothers
4. New hires
5. Those not mentioned above (nos. 1-4) shall strictly follow the official uniform or they may seek special exemption from the Office of the President.

The department/center/unit heads shall be responsible in monitoring compliance by his constituents to this memorandum and impose penalty for non-compliance.

The cooperation of everyone is enjoined.


M. R. VILLANUEVA
President

has been duly approved by higher authorities;