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Office of the President

19 January 2015

MEMORANDUM NO. 04

Series of 2015

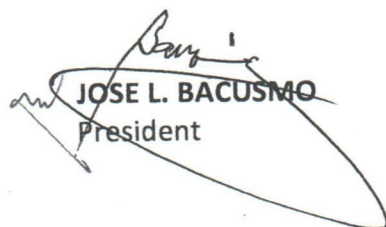
T O: Dr. Gavino E. Romero, Jr.

R E: Designation as OIC, VSU Villaba Campus

By virtue of the authority vested in me by the VSU Board of Regents and in view of the hospitalization of Dr. Felipe Q. Albeos, you are hereby designated Officer-in-Charge of the VSU Villaba Campus effective immediately until the recovery and return of Dr. Albeos.

As OIC, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.


JOSE L. BACUSMO
President

cc: VSU-Villaba Campus

OVPI

OVPAF

OVPPRGEA

OVPRE

OUS

Deans

Directors

ODF/Budget

ODAHRD/PRPEO

IASO

Accounting

COA

Cash

Registrar

Records

File