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January 22, 1987

MEMORANDUM NO. 5  
Series of 1987

T O: Prof. Andres F. Duatin

R E: Designation as Officer-in-Charge of VISCA

You are hereby designated Officer-in-Charge of the Visayas State College of Agriculture effective tomorrow, January 23, 1987 or until my return from Tacloban. I will be in Tacloban to meet with SCU Presidents concerning Capital Outlay and COA Regional Director concerning research projects.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your duties and responsibilities as College/Board Secretary.

*M. R. Villanueva*  
M. R. VILLANUEVA  
OIC President

cc: Accounting Division  
Internal Control Unit  
Auditor's Office  
Records  
File