

21 December 1990

MEMORANDUM NO. 198  
Series of 1990

T O: Dr. Eliseo R. Ponce  
Dr. Paciencia P. Milan

R E: Designation as Officer-in-Charge of the College

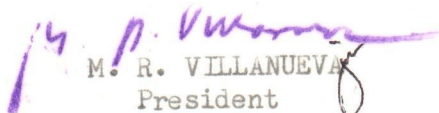
You are hereby designated Officer-in-Charge of the College on the following dates:

Dr. E. R. Ponce - Dec. 21-26, 1990

Dr. P. P. Milan - Dec. 26, 1990 until my return

I will be in Manila and Los Baños partly on personal and partly on official matters pertaining to the interest of the College.

As OIC's you are authorized to exercise the functions of this office although matters that may be considered critical may await my return.

  
M. R. VILLANUEVA  
President

cc: Budget  
Accounting  
COA  
Personnel  
Records  
OVPA  
OVPA  
File