

## LEYTE STATE UNIVERSITY

6521-A Visca, Baybay, Leyte Philippines

Office of the President

25 October 2002

MEMORANDUM NO. 268
Series of 2002

T O : Ms. Cecilia S. Rojas - Chairman

Ms. Luzviminda A. Tajos - Vice-Chairman

Mr. Camilo A. Tabinas - Member Mr. Dominga V. Ellecho - Member Ms. Wilfredo G. Cagang - Member

R E : Curriculum Committee (LSU-Isabel Campus)

By virtue of the authority vested in me by the Board of Regents and upon the recommendation of the LSU-Isabel Campus Dean, Prof. Daniel M. Tudtud, Jr., you are hereby designated as Chairman/Vice-Chairman/Members of the Curriculum Committee of the LSU-Isabel Campus effective immediately until October 31, 2003. This designation remains valid unless terminated or revoked by the undersigned. The function of the Committee shall be as follows:

- 1. To assist the Academic Service Division Chief formulate effective and relevant curricular programs;
- 2. To review and recommend actions to the Dean, through the Academic Service Division Chief, on proposals and revisions of existing curricular programs of the academic units of the College before these are endorsed to the College Academic Council, and other approving bodies for appropriate action;
- 3. To review and recommend actions to the Dean, through the Academic Service Division Chief, on proposed curricular programs from the academic units of the College before these are endorsed to the College Academic Council and other approving bodies for appropriate action; and
- 4. To perform other functions that may be assigned by the Dean.

This order supersedes all other orders/memoranda issued earlier on the same subject.

Please be guided accordingly.

PACIENCIA P. MILAN President

cc: Dean, LSU-Isabel Campus Records, LSU-Isabel Campus File