



7 December 2023

MEMORANDUM NO. 963
Series of 2023

T O: All Concerned Faculty and Staff

R E: Task force for the Online AACUP Level II Accreditation of the program Master of Education major in Biology, Master of Education major in Chemistry, Master of Education major in English and Master of Education major in Physical Education (MEd) programs on April 22-26, 2024

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as **members** of the **Task Force** for the Online AACUP Level II Accreditation of the programs Master of of Education major in Biology. Master of Education major in Chemistry, Master of Education major in English and Master of Education major in Physical Education (MEd) programs, effective December 11, 2023 until May 15, 2024 or unless sooner revoked or terminated by higher authorities.

AREA/ FACULTY/ STAFF INCHARGE	RESPONSIBILITIES
A. Program Coordinator Dr. Bayron S. Barredo (Dean, College of Education)	<ol style="list-style-type: none">1. Oversee the preparation of the Online Level II Accreditation, Supporting Documents (<i>based on the survey instruments for the programs</i>) and Program Performance Profile (PPP) of the two programs MEd majors in Biology, Chemistry, English and Physical Education;2. Coordinate with QAC for any concern related to the Online AACUP Level II accreditation of the MEd majors in Biology. Chemistry, English and Physical Education; and3. Inform the QAC regarding the program's readiness to submit documents for in-house evaluation;
B. Area Incharge Area I (VMGO) Chairperson: Dr. Joel O Mabalhin Member: Dr. Charis B. Limbo-Rivera Area II (Faculty) Chairperson: Dr. Marilyn N. Manaig Members: Mr. Jay C. Bansale Dr. Shalom Grace C. Sugano	<ol style="list-style-type: none">1. Take charge in the preparation of the Online AACUP Level II Accreditation, supporting documents and compliance report for the assigned area/s;2. Submit to QAC e-copies of the Supporting Documents (<i>based on the survey instruments for the programs</i>), and other needed documents during the designated deadlines;3. Upload documents in the google drive to be shared to the in-house evaluators and the AACUP accreditors;

Area III (Curriculum and Instruction) -

Chairperson: Dr. Rosario P. Abela
Members: Ms. April Jae G. Custodio
Dr. Nancy D. Abunda

Area IV (Support to Students)

Chairperson: Dr. Mark Gil A. Vega
Members: Ms. Krizia G. Garingalao
Mr. Dennis Joel L. Cerna

Area V (Research)

Chairperson: Dr. Leo C. Mamolo
Members: Dr. Ma. Rachel Kim L. Aure
Mr. Helmar G Ycong

Area VI (Extension and Community Involvement)

Chairperson: Mr. Joy A. Bellen
Members: Mr. Lyndon L. Maningo
Dr. Joel Q. Mabalhin

Area VII (Library)

Chairperson: Dr. Avelina Oclitaria
Members: Ms. Sheerwina G. Balotite

Area VIII (Physical Plant and Facilities)

Chairperson: Dr. Rizalina D. Truya
Member: Ms. Sheena Eunice Tabudlong

Area IX (Laboratories)

Chairperson: Dr. Christy M. Desades
Member: Mr. Jose Celso S. Perez

Area X (Administration)

Chairperson: Dr. Bayron S. Barredo

4. Serve as local counterparts of the AACCUP accreditors; and

5. Attend follow up meetings called by the QAC or OP.

For your guidance.


DANIEL LESLIE S. TAN
OIC-President