

Visayas State College of Agriculture
Baybay, Leyte

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OFFICE OF THE PRESIDENT

February 27, 1990

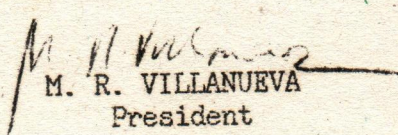
MEMORANDUM NO. 44
Series of 1990

T O: All Department/Office Heads and Center Directors

SUBJECT: Equipment Procurement Program - CY 1990

Please submit your equipment requirement for the Fiscal Year 1990 using the attached format. Top priority is given to replacement units with accompanying Inventory and Inspection Report. If otherwise, please indicate whether the requested units are initial or additional acquisitions. The equipment shall be listed by priority and with justifications.

Please submit the accomplished form to the Budget Office through your Directors on or before March 5, 1990.


M. R. VILLANUEVA
President