



6 May 2019

MEMORANDUM CIRCULAR NO. 54
Series of 2019

T O: All Concerned

**R E: Working Committees for the President's Tribute and 66th VSU
Commencement Exercises**

VSU will hold its 66th Collegiate Commencement Exercises in the afternoon of June 14, 2019 at the VSU Upper Campus Oval Grounds. In the morning of the same day, honor graduates will be given their respective awards during the President's Tribute which will be held at the Convention Center.

To ensure the success of these activities, different working committees have been created. All designated Chairpersons are requested to attend a meeting on May 14, 2019, 2:00PM at the Office of the President.

Please be guided accordingly.


EDGARDO E. TULIN

President

1. Academic Caps & Gowns for Undergrad Students

Chairperson: Ms. Venice B. Ibañez
Members: Ms. Analou S. Montejo
Mr. Nevin A. Pacada
Ms. Alicia M. Flores
Mr. Michael Dag-uman

2. Academic Gowns for Speaker/Guests, Faculty and Graduate Students

Chairperson: Ms. Alicia M. Flores
Co-Chairperson: Mr. Teofilo Gofredo
Members: All Property Office Staff

3. Honors and Awards

Chairperson: Dr. Beatriz S. Belonias
Members: Prof. Manolo B. Loreto, Jr.
Ms. Ma. Epifania G. Tudit
Ms. Asteria Sevilla
Dr. Milagros C. Bales

4. Programs/Ribbons and Distribution Committee

Chairperson: Prof. Daniel M. Tudit, Jr.
Co-Chairperson: Ms. Vivian V. Balbarino
Members: Ms. Antonieta D. Israel

5. Commencement Rites

Chairperson: Dr. Beatriz S. Belonias
Co-Chairperson: Ms. Ma. Epifania G. Tudit
Members: Prof. Manolo B. Loreto, Jr.
Ms. Connel D. Antipaso
All College Deans
All College Secretaries
Department Heads
Marshalls
Readers:
- Prof. Daniel M. Tudit, Jr.
(for graduate students
- Any Dept. Head from each
College

6. Invitation & Token

Chairperson: Prof. Francisco G. Gabunada, Jr.
Co-Chairperson: Ms. Honey Sofia V. Colis
Members: Ms. Josefina M. Larrosa
Ms. Melianida C. Faelnar
Ms. Elizabeth B. Albiso
Ms. Les Andre Pamaos
Mr. Raul T. Bagarinao

7. Stage Preparation/Decoration (Backdrop, Plants, Flowers, Seats, Tables, Rostrums, CR)/Restoration

Chairperson: Engr. Mario Lilio P. Valenzona
Co-chairperson: Mr. Ulderico B. Alviola
(Stage preparation)
Mr. Allan Salentes
(Seats, Tables, Rostrums)
Members: Engr. Marlon Burlas
Mr. Remigio Sanico
Mr. Misael B. Cerna
Mr. Narciso C. Bathan
All GSO Carpenters

Decoration:

Prof. Mario Baliad (Co-Chairperson)
Dr. Rosario Salas
Ms. Nelita Bornias
All GDR Laborers

8. Lights

Chairperson: Engr. Apolonio M. Encierto
Co-Chairperson: Mr. Ulderico B. Alviola
Members: Mr. Jed Asaph D. Cortes
All GSO Electrical Staff

9. Sounds

Chairperson: Mr. Legario B. Ramos
Members: Mr. Claudio Ababat
Ms. Carmela A. Yamada
All ILFMU Staff

10. Multimedia (Videography/Livestream, & installation of video monitor outside the Gym)

Chairperson: Engr. Sean O. Villagonzalo
Co-Chairperson: Dr. Christina Gabrillo
Members: Mr. Genaro G. Godoy
Mr. Jerome G. Godoy
Mr. Arnel P. Gucela
Mr. Norman O. Villas
DYDC Staff

11. Accommodation for Invited Guests

Chairperson: Prof. Francisco G. Gabunada, Jr.
Co-Chairperson: Ms. April Gayle Valencia
Members: Prof. Argina M. Pomida
Ms. Hazel Grace Taganas

**12. Accommodation of Parents at the College
Dorms**

Chairperson: Prof. Manolo B. Loreto, Jr.
Co-Chairperson: Ms. Marwen Castañeda
Members: Mr. Junito A. Panonce
Ms. Meriam M. Luna
Ms. Christie Cyrene T. Tauy
Dorm Advisers and Asst.
Advisers

Dr. Remberto A. Patindol
Prof. Daniel M. Tudtud, Jr.

13. Transportation

Chairperson: Engr. Marlon Burlas
Members: Mr. Vincent Asilom
VSU Drivers

Upper Oval:

Chairperson: Dr. Ma. Juliet C. Ceniza
Co-Chairperson: Ms. Wenifreda T. Oclina
Members: Ms. Corazon Alvarez
Ms. Izel Ann A. Leona
Ms. Doryn Jan L. Avila
Mr. Raymund Igcasama
Ms. Eunice Serio
Ms. Raquel Dohiling
Ms. Maria Roberta Miraflor
Ms. Erly Esguerra
Dr. Marjohn C. Niño

**14. Hall Preparation (Seats for Graduates,
Parents, Faculty and Guests)/ CR/
Photobooth and Restoration**

Chairperson: Ms. Ma. Epifania G. Tudtud
Co-Chairpersons: Mr. Zandro Israel
Members: Mr. Eusebio D. Olleras
Dr. Aleli A. Villocino
Mr. Renato Roca
All LSWMU Laborers
(landscaping)

18. Baccalaureate Services

Chairperson: Ms. Cynthia V. Godoy
Co-Chairperson: Ms. Shirley T. Nayre
Members: Prof. Manolo B. Loreto, Jr.
Mr. Teodomiro Ratilla
Ms. Bernardita P. Bibera
Dr. Eutiquio E. Sudaria
Dr. Lolito C. Bestil

**15. Publicity (Information, Dissemination, Still
Photography and Streamers)**

Chairperson: Dr. Christina Gabrillo
Members: Mr. Ulderico Alviola
Mr. Jed Asaph Cortes
Ms. Shiela Marie C. Lemos
Ms. Violeta Yamon
VSU Web Team

19. Finance

Chairperson: Dr. Remberto A. Patindol
Co-Chairperson: Ms. Louella C. Ampac
Members: Ms. Erlinda S. Esguerra
Ms. Corazon U. Nuevo

16. Exhibits

Chairperson: Dr. Othello B. Capuno
Co-Chairperson: Dr. Remberto A. Patindol
Members: Dr. Ma. Juliet C. Ceniza
Dr. Feliciano Sinon
Dr. Ivy C. Emnace
Dr. Romel B. Armechin
Dr. Erlinda Vasquez

**20. Security, Colors(Philippine Flag and VSU
Banner), Formation and Crowd Marshalls**

Chairperson: Engr. Celso F. Gumaod
Co-Chairperson: Prof. Manolo B. Loreto, Jr.
Members: All VSU Security Guards
Selected ROTC Cadets

Colors: SG Jeremy S. Caintic
SG Antonio P. Bengalan
SG Jaime M. Lasquites
SG Noe A. Pasilaban

17. Guest Reception and Ushering

Guest House:

Chairperson: Prof. Jesusito Lim
Co-Chairperson: Dr. Lourdes B. Cano
Members: Ms. Louella C. Ampac
Ms. Myrna Pancito
Ms. Chona A. Brit
Dr. Othello B. Capuno

21. Graduation Marshalls

Chairperson: Dr. Dilberto O. Ferraren
Co-Chairperson: Dr. Guirardo Fernandez Jr.
Members: Mr. Warren Come
Mr. Jorge S. Valenzona
Mr. Jett C. Quebec
Mr. Andrew Mazo
Mr. Al Franjon M. Villaroya
Dr. Marlito Bande
Mr. Chris Edren dela Peña

Mr. Edilberto Artiga
Mr. Lyndon Maningo

22. Food for Guests

Chairperson: Ms. Josefina M. Larrosa
Co-Chairperson: Ms. Honey Sofia V. Colis
Members: Ms. Arrah Mae Godoy
All Guest House Staff
Selected HRTM Students

23. Table Setting and Food Service

Chairperson: Ms. Venice B. Badiang - Ibanez
Co-Chairperson: Ms. Syrene P. Nayre
Members: Mr. James Oracion
VSU Guest House Staff
Selected HRTM Students

23 a. Refreshment Corner

Chairperson: Ms. Aileen Y. Clores
Members: Selected HRTM Students

24. Medical Services

Chairperson: Dr. Elwin Jay V. Yu
Co-Chairpersons:
Dr. Josephine O. Zafico
Dr. Merry Christ'I S. Guinocor
Ms. Jesusa Magno
Members: All Infirmary Staff
All College of Nursing Staff

**25. In-Charge of SUC Presidents/VSU-BOR
Members**

Chairperson: Prof. Daniel M. Tudit, Jr.
Members: Ms. Vivian V. Balbarino
Ms. Antonieta D. Israel

26. Steering

Chairperson: Dr. Edgardo E. Tulin
Members: Dr. Beatriz S. Belonias
Dr. Remberto A. Patindol
Dr. Othello B. Capuno
Dr. Dilberto O. Ferraren
Prof. Francisco G. Gabunada, Jr.