



VISAYAS
STATE UNIVERSITY

**OFFICE OF THE
PRESIDENT**



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MEMORANDUM NO. 572
Series of 2024

TO: Dr. Moises Neil V. Serião

RE: Designation as Risk Manager of VSU

FROM: DR. PROSE IVY. G YEPES
University President

DATE: June 26, 2024

By virtue of the authority vested in me by the VSU Board of Regents and as recommended by the Quality Management Officer, you are hereby designated as Risk Manager of VSU effective July 1, 2024 until December 31, 2024 or unless sooner revoked or terminated by higher authorities.

You are tasked to do the following:

1. Plan and coordinate the conduct of assessments in the University to define and analyze possible risks (financial, legal, security, health, and others) the University may encounter.
2. In coordination with the Deputy Risk Managers, review and evaluate the gravity of each risk by considering its consequences.
3. Assist the President in creating contingency plans to manage crises and help implement solutions and plans.
4. Partner with key stakeholders to develop and implement standards, processes, programs, and best practices related to risk management.
5. Prepare reports and present recommendations to appropriate bodies.
6. Do other tasks related to risk management.

Moreover, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

OFFICE OF THE PRESIDENT

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