



9 August 2021

**MEMORANDUM NO. 540**  
Series of 2021

**T O: Ms. Julie Mar Cayangho**  
Research Assistant  
Department of Agronomy

**R E: STERN WARNING**

On June 23, 2021 at about 11:45 a.m., there was an outsider who entered the Admin Building name Dante Cardiente who used your ID to get a Transcript of Records at the Registrar's Office.


Lady Guard Sheena A. Magno is the one on duty at that time at the backdoor of the Admin Building and when Lady Guard Magno noticed them entering Admin Building she just thought that Mr. Cardiente was an employee of VSU because he was wearing a VSU ID together with Mr. Ricomark Imperial, a Research Assistant of the Department of Agronomy. Later, Ms. Joan Rosemarie A. Banzon came to Lady Guard Magno and reported that Mr. Cardiente was able to enter the University wearing an ID of a VSU Employee. Lady Guard Magno asked Mr. Cardiente who is the owner of the ID and what is his purpose to coming to the Registrar's Office. After the Lady Guard interviewed Mr. Cardiente, she went to the front door of the Admin Building to use the VOIP phone and relayed it to guard post 2 SG Belmonte that there was one outsider who was able to enter the campus by using an employee's ID.

Afterwards, Lady Guard Magno went to the Department of Agronomy and confiscated your ID per Atty. Rysan C. Guinocor's instruction.

The above incident was shown a violation of the Covid-19 precautionary procedures. It has malign the university's effort to protect its constituents from the pandemic disease. However, due also to this pandemic, understands the physical and emotional stress each person may have suffered.

Wherefore, premises considered, you are hereby **STERNLY WARNED** not to do it again. A repetition of the said action shall be dealt with accordingly.

Please be guided accordingly.

  
**EDGARDO E. TULIN**  
President