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24 October 2016

**MEMORANDUM NO. 273**

Series of 2016

**T O:** Ms. Louella C. Ampac  
Ms. Erlinda S. Esguerra  
Mr. Florante G. Didal  
Ms. Asteria A. Sevilla

*Handwritten notes:*  
- for 10/25/16  
- for 10/25/16

**R E:** Fact Finding/Further Preliminary Investigation Committee

With Ms. Louella C. Ampac as Chairperson and Ms. Asteria A. Sevilla as Secretary, please constitute yourselves into a Fact Finding/Further Preliminary Investigation Committee to look into the alleged anomalies in the operation of the VSU Beach Garden Resort. You are hereby directed to conduct a thorough evaluation of the financial aspect on the operation of the Garden Resort since the start of its operation and come up with the final amount of accountability.

Kindly submit your output the soonest time possible.

Please be guided accordingly.

*Signature of Edgardo E. Tulin*  
**EDGARDO E. TULIN**  
President

*Handwritten notes:*  
Records Office - 10/25/16  
Legal Office - 10/25/16