



6 December 2021

**MEMORANDUM NO. 693**  
Series of 2021

**T O: All Concerned**  
**R E: 2022 Teachers' Leave Schedule**

Please be informed that the 2022 Teachers' Leave schedule for faculty under Teachers' Leave Status will commence on Dec. 25, 2021 and will end on Jan 9, 2022. Faculty on teachers' leave status are required to come back on Jan. 10, 2022 for the General Registration of all continuing students to be able to cater the needs of their advisees.

For your guidance and compliance.

  
**EDGARDO E. TULIN**  
President