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MEMORANDUM NO. 819
Series of 2024

TO: **Dr. Feliciano G. Sinon** - Focal Person
Ms. Maria Louella C. Tambis - Assistant Focal Person

RE: **Designation as Grassroots Innovation for Inclusive Development (GRIND)**
Focal persons

FROM: 
DR. PROSE IVY. G YEPES
University President

DATE: **September 27, 2024**

In the interest of government service and by virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as Focal Person and Assistant Focal Person for the Grassroots Innovation for Inclusive Development (GRIND). As such, you will coordinate with relevant stakeholders, oversee project implementation, ensure compliance with program guidelines, attend relevant meetings, and submit reports to the appropriate offices.

Anent to this, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

For your usual support in this capacity.

OFFICE OF THE PRESIDENT

2/F Administration Building, Visayas State University
PQWW+RJM, Baybay City, Leyte, Philippines 6521
Email: op@vsu.edu.ph | Website: www.vsu.edu.ph
Phone: +63 53 565 0600 Local 1000



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