



3 November 2017

MEMORANDUM CIRCULAR NO. 74
Series of 2017

T O: All VSU Faculty, Staff and Students

R E: Tree Planting Activity

Everybody is enjoined to participate in the coconut tree planting activity on November 8, 2017 in barangays Maybog, Caridad, Hilapnitan, Marcos, Patag, Kilim and Sta. Cruz to commemorate the onslaught of typhoon Yolanda in Leyte. This activity is organized by SC Global Coco Products, Inc. (see attached).

Dr. Ma. Juliet C. Ceniza of NCRC-Visayas is coordinating the activity which has been scheduled to start at 5:00 AM and end by 10:00AM. Interested faculty, staff and students are advised to coordinate with Dr. Ceniza for arrangements.

Please be guided accordingly.


EDGARDO E. TULIN
President

cc: Dr. Ma. Juliet C. Ceniza
Records
File



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plant site: barangay caridad, baybay, leyte, philippines www.scglobal.com.ph

October 23, 2017

DR. EDGARDO E. TULIN

President
Visayas State University
Baybay City

Greetings!

SC Global Coco Products, Inc. will be conducting a **coconut tree planting activity on November 8, 2017** in barangays Maybog, Caridad, Hilapnitan, Marcos, Patag, Gabas, Kilim and Sta. Cruz, all in Baybay City. Ten thousand coconut seedlings (10,000) will be planted on that day to commemorate the onslaught of Typhoon Yolanda in Leyte.

In connection with this, we would like to invite your students and staff to join us in this activity. Coconut planting materials will be delivered in advance to the identified barangays days before the said date. Farm owners were also pre-identified and have given their consent to have their farms planted with coconuts.

The activity will start at 5:00 in the morning and will end on or before 10:00 a.m. Focal persons from SC Global will be present in each barangay to guide and lead the volunteers coming from different schools, offices and organizations. Assembly areas in each barangay will be made visible with enough signage's and will be located alongside the national highways. The activity had been properly coordinated with the respective barangay officials who will also be participating.

We look forward to your valuable support and participation in our humble effort to productively green our environment. For more information you may call the undersigned at 09178872069 or 5631016.

Thank you very much.

Sincerely,

A handwritten signature in black ink, appearing to read "Emmanuel S. Licup", is written over a circular stamp. The signature is fluid and cursive.

Emmanuel S. Licup
Managing Director