



Visayas State University

Visca, Baybay, Leyte 6521-A

Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601

website: www.vsu-visca.edu.ph

Office of the President

10 September 2009

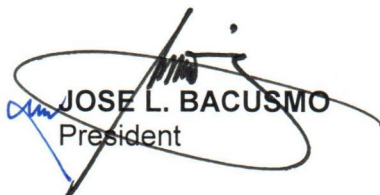
MEMORANDUM CIRCULAR NO. 48
Series of 2009

**T O: Vice Presidents, Deans of Colleges (including External Campuses),
Directors of Research Centers and Office Heads**

**R E: Attendance to the Seminar on Customer Service and Implementation
of Citizens' Charter**

In connection with the 109th Anniversary of the Philippine Civil Service, there will be a **Seminar on Customer Service and the Implementation of Citizens' Charter** on **September 22, 2009** at the **Ground Floor, Center for Continuing Education Building** starting at **8:00 in the morning**. In this connection, you are directed to allow the **frontline staff** in your respective offices to attend the said seminar.

For compliance and guidance.


JOSE L. BACUSMO
President