



3 February 2020

**MEMORANDUM NO. 35**  
Series of 2020

**T O: Dr. Remberto A. Patindol**

**R E: Designation as Officer-in-Charge, Visayas State University**

In connection with my official travel to Aklan & Butuan City, you are hereby designated Officer-in-Charge of the Visayas State University on February 4 – 7, 2020 or until my return.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

  
**EDGARDO E. TULIN**  
President

cc: OVPAF  
OVPI  
OVPPRGEA  
OVPRE  
OUS  
Deans  
Directors  
Accounting  
Cash  
COA  
IASO  
FMO/Budget  
ODAHRD/PRPEO  
Registrar  
Records  
File