



VISAYAS
STATE UNIVERSITY

Office of the President

2/F Administration Building
Visca, Baybay City, Leyte, PHILIPPINES
Telefax: +63 53 563 7067
Email: op@vsu.edu.ph
Website: www.vsu.edu.ph

14 September 2016

MEMORANDUM CIRCULAR NO. 58
Series of 2016

**T O: All College Deans, Department/Unit Heads, Center/Institute Directors
Faculty and Students**

R E: Suspension of Classes

Please be informed that all classes on September 20 shall be suspended in view of the General Assembly (GA) meeting of the Visayas State University System Faculty Association (VSUSFA) and the University Supreme Student Council (USSC) in the morning of September 20, 2016.

In the afternoon, all faculty, staff and students are requested to join and participate in the parade and opening ceremony of the 2016 Faculty, Staff and Students Intramural Games with the following details:

Assembly Time:	3:00 p.m.
Assembly Area:	Lower Oval Grounds
Kick Off for the Parade:	3:30 p.m.
Opening Ceremony:	4:00 p.m. @ VSU Gym and/or Upper Oval Grounds

Moreover, classes are suspended on September 21-23 for the Faculty, Staff and Students Intramural Games. Each office/department/center/college/institute/unit shall assign an In-Charge to monitor attendance of faculty and staff and submit the same to the Records Division.

Everyone is enjoined to participate in all activities to have a break from our daily activities.

For information and guidance.


EDGARDO E. TULIN

 President