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Office of the President

26 January 2010

MEMORANDUM NO. 19 Series of 2010

T O: Prof. Efren B. Saz

R

E: Designation as Director, Institute of Strategic Research

and Development Studies

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated Director, Institute of Strategic Research and Development Studies (ISRDS) effective February 1, 2010 until December 31, 2010 or unless sooner revoked or terminated by higher authorities.

As Director, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

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CC:

President

OVPAA OVPAF

OVPPRG

OVPRE

OUS

Deans

Directors

ISRDS

ODF/Budget

ODA

Cash

IASO

HRMDO

Accounting

COA

Riegrads

File