

VISAYAS STATE COLLEGE OF AGRICULTURE
Baybay, Leyte

OFFICE OF THE PRESIDENT

December 5, 1994

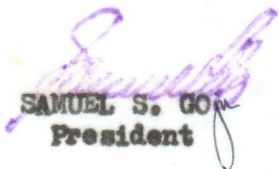
MEMORANDUM NO. 115
Series of 1994

T O: Dr. Wolfreda Alesna
Dr. Rogelio Jaime
Dr. Fe Saladaga
Prof. Zenaida Dumaguing
Engr. Sean Villagonzalo
Mr. Rotacio Gravoso
R E: Instructional Media Development Center Committee

*Hum Records
12/1/94*

With Dr. Wolfreda Alesna as Chairperson, you are hereby assigned members of the committee that will operationalize the Instructional Media Development Center (IMDC). It shall be the responsibility of the committee to provide guidelines, to other VISCA staff, on the operation of the IMDC, use of its facilities and the teaching materials that will be accepted for reproduction. The committee shall encourage VISCA staff to prepare teaching materials, especially those needed in the implementation of the ATEP program in VISCA. The committee, with the help of selected VISCA staff, shall evaluate teaching materials submitted for reproduction. More definite area assignment and responsibility of each member can be agreed upon by the committee.

Please be guided accordingly.


SAMUEL S. GO
President

cc: Dr. V. A. Quiton
Dr. J. L. Seroy
Dr. M. K. Palomar

*Hum Records
12-7-94*