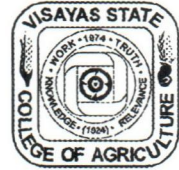


VISAYAS STATE COLLEGE OF AGRICULTURE

Baybay, Leyte, Philippines

Office of the President



7 August 2001

MEMORANDUM NO. 110

Series of 2001

T O: **Dr. Manuel K. Palomar** *al 8/8/01*

R E: **Designation as Officer-in-Charge, Visayas State College of Agriculture**

In connection with my travel to Manila, you are hereby designated Officer-in-Charge of the Visayas State College of Agriculture on August 8-9, 2001 or until my return.

As Officer-in-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

Paciencia P. Milan
PACIENCIA P. MILAN

President *jil*

cc: Personnel - *8/8/mng*
Accounting - *8/8*
Cash - *8/8*
COA - *8/8/01*
Budget/FMO - *8/8/01*
Records - *8/8/01*
File