

VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte 6521-A Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601 e-mail: opvisca@mozcom.com; website: www.lsu-visca.edu.ph

Office of the President

30 May 2008

MEMORANDUM NO. 121 Series of 2008

T O: Dr. Sulpecio C. Bantugan

R E: Designation as OIC, Income Generation Project Office

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated Officer-in-Charge of the Income Generation Project Office effective June 1, 2008 until August 31, 2008 or until sooner revoked or terminated by higher authorities.

As OIC, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

JOSE L. BACUSMO President

CC:

IGPO OVPAA

OVPAF

OVPPRG

OVPRE OUS

Deans

Directors

ODF/Budget

ODA

HRMDO

Accounting

COA

Records

File