



VISAYAS
STATE UNIVERSITY

**OFFICE OF THE
VICE PRESIDENT FOR
ACADEMIC AFFAIRS**

January 15, 2025

MEMORANDUM CIRCULAR No. 01
Series 2025

T O: Chancellors, Directors, Deans, Department Heads, and Faculty Members
R E: VSU System Faculty Onboarding for 2nd semester AY 2024-2025

In preparation for the 2nd semester, AY 2024-2025, you are all encouraged to attend the **VSU System Faculty Onboarding** with the theme *"Building our Future Together!"* on **January 17, 2025 (Friday)**, at **8:00 AM – 12:00 NN**, via **Zoom**.

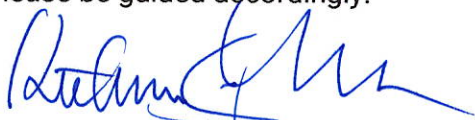
The VSU Faculty onboarding will serve as an orientation/re-orientation for all teachers as we continue to deliver quality education to our #ProudViscans and cascade some of the revised guidelines in the university system.

All newly hired teachers are required to attend, while other interested faculty members are encouraged to do so.

Attached is the program of activities for your reference and register in advance for the activity using the Zoom link below:

Link: https://vsu-edu-ph.zoom.us/meeting/register/qXD5GNQbRjqcbKrB7_tKZg

Please be guided accordingly.


ROTACIO S. GRAVOSO, PhD
Vice President for Academic Affairs

**OFFICE OF THE VICE PRESIDENT
FOR ACADEMIC AFFAIRS**

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VSU FACULTY ONBOARDING

2ND SEMESTER ACADEMIC YEAR 2024-2025

THEME: "BUILDING OUR FUTURE TOGETHER"

DATE: JANUARY 17, 2025 (FRIDAY)

VENUE: VIA ZOOM PLATFORM

| TIME | TOPIC | RESOURCE SPEAKER |
|----------|---|---|
| 7:30 AM | Registration | |
| | Preliminaries/Pre-test | IMDO |
| 8:00 AM | Philippine National Anthem Invocation | |
| 8:10 AM | Welcome Message | Dr. Prose Ivy G. Yepes University President |
| 8:20 AM | New Organizational Structure Individual Faculty Workload | Dr. Rotacio S. Gravoso VP for Academic Affairs |
| 8:40 AM | Instructional Materials Development Related Matters | Dr. Mark Gil A. Vega Head, Instructional Materials Development Office |
| 9:30 AM | Open Forum | |
| 9:40 AM | Health Break/Raffle | |
| 9:50 AM | VSUEE and BMA | Dr. Magdalene C. Unajan Head, DCST |
| 10:20 AM | Cumulus One Teacher's Portal | Mr. Norman O. Villas Computer Programmer |
| 10:35 AM | VSU Policies on Submission of Grades and other Registrar - Related Matters | Mr. Raymund Igcasama University Registrar |
| 11:05 AM | Instruction and Evaluation Related Matters | Dr. Ma. Rachel Kim L. Aure Director, Instruction and Evaluation |
| 11:35 AM | Open Forum | |
| | Impression from Participants | |
| | Ice Breaker | |
| | Post-test and Evaluation of the Activity | IMDO |
| | Closing Message | Dr. Rotacio S. Gravoso VP for Academic Affairs |
| | VSU Hymn | IMDO |

Master of Ceremonies: Mr. Brandon Briggs Silvano