



April 12, 2018

Memo Circular No. 18
Series of 2018

T O: All Graduating Students

THROUGH: College Deans/Department Heads

R E: Clearing of Deficiencies for Graduation

Please be informed that you can now start clearing your deficiencies for graduation (incomplete grades and other requirements) until May 11, 2018. In addition, you may also start submitting the following requirements for graduation:

- ❖ 2 copies of 2 x 2 colored picture with white background
- ❖ Tree planting certificates
- ❖ Birth certificate duly authenticated by the National Statistics Office (NSO)

College Deans, Department Heads and Academic Advisers are requested to remind the graduating students regarding this memo especially those conducting off-campus activities.

For information and guidance.


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