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Office of the President

17 May 2007

MEMORANDUM CIRCULAR NO. 19

Series of 2007

T O: All Concerned

R E: Nominations for Academic/Administrative Awards for the 83rd LSU Anniversary

To ensure timely submission of nominations and evaluation results, please be informed that the 83rd LSU Anniversary – Incentives and Awards Committee is accepting nominees for the following academic/administrative awards which will be given during the 83rd LSU Anniversary Convocation:

1. Academic:

- Outstanding Academician
- Outstanding Teacher
- Outstanding Researcher
- Outstanding Extensionist

2. Administrative:

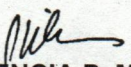
- Exemplary Unit Head (office & dept. heads, deans, center directors)
- Model Clerk, Secretary, DEMO, REMO, Budget Aide
- Model Utility Worker/Messenger
- Model Science Research Assistant/Aide
- Model Driver/Heavy Equipment Operator
- Model Security Guard/Watchman
- Model Non-Skilled Worker/Laborer
- Model Skilled Worker (Lab. Tech., Lab. Aide, Carpenter, Mason, Electrician, Plumber, Draftsman, Library Binder, etc.)
- Best Academic Non-Teaching Staff (Guidance Counselor, Librarian, Educ. Program/Research Specialist, Registrar, Broadcaster, etc.)
- Best Administrative Support Staff (Accountant, Cashier, Disbursing Officer, Computer Operator, Nurses, Dentist, Doctor, etc.)

3. Others:

- Entrepreneurship/Alumnus of the Year Award
- Mt. Pangasugan
- Family of the Year
- Sandigan Award

Please submit your nominations to the Incentives and Awards Committee c/o Ms. Teresita L. Quiñanola. Deadline for submission of nominations is **May 25** (names of nominees) and **May 30** (all supporting documents like latest bio-data, performance evaluation report for two consecutive rating period and other documents important to the nomination).

Please be guided accordingly.


PACIENCIA P. MILAN
President