



4 August 2021

MEMORANDUM NO. 528
Series of 2021

T O: Dr. Daniel Leslie S. Tan


R E: Designation as Chairperson of the VSU Disposal Committee

In view of the retirement of Dr. Remberto A. Patindol, you are hereby designated as Chairperson of the VSU Disposal Committee effective immediately until December 31, 2021 or unless sooner revoked by or terminated by higher authorities. Please be guided with the provisions of Executive Order No. 309 dated March 8, 1996.

Specifically, the committee is tasked to do the following:

1. Conduct inspection of the properties to be disposed.
2. Conduct appraisal of unserviceable properties.
3. Recommend to the VSU President the mode of disposal.
4. Advertise/post invitation to bid.
5. Receive, open and evaluate bids.
6. Resolve requests/motions for reconsideration related to the bids.
7. Recommend to the VSU President the awarding of bids.

Please be guided accordingly.


EDGARDO E. TULIN
President

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