



22 February 2021

MEMORANDUM NO. 152

Series of 2021

T O: Dr. Angelica P. Baldos *-gmb 21/21*

R E: Designation as Director of the Center for Continuing Education

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as Director of the Center for Continuing Education effective March 1, 2021 until July 31, 2021 or unless sooner revoked or terminated by higher authorities.

As Director, you are directed to:

1. Provide leadership and supervision in the planning and implementation of the different programs of the CCE;
2. Sustain the partnerships between VSU and the Professional Regulation Commission;
3. Manage the utilization of the building as venue for academic, scientific and socio-cultural activities;
4. Monitor and evaluate the implementation of review classes and the continuing professional development and education;
5. Collect data and initiate the analysis on the performance of VSU graduates in various licensure examinations.

Moreover, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

Edgardo E. Tulin
EDGARDO E. TULIN
President

cc: OVPA A Cash
 OVPA F COA
 OVPREI Registrar
 OVPSAS Deans
 OVPPRGAS Directors
 OUS Records
 ODAHRD/PRPEO File
 ODF/Budget
 IASO
 Accounting