

Office of the President

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7 November 2017

MEMORANDUM NO. 378 Series of 2017

Engr. Diana Christa G. Milloza

Designation as Head, Department of Geodetic Engineering (DGE) R E:

In view of the study leave of the incumbent department head and by virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated Head, Department of Geodetic Engineering effective immediately until December 31, 2017 or unless sooner revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

CC:

OVPI

**OVPAF** 

**OVPPRGEA** 

**OVPRE** 

OUS

Deans

Directors

ODF/Budget

ODAHRD/PRPEO

DGE

IASO

Accounting

COA

Cash

Registrar

Records

File