

January 9, 1992
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MEMORANDUM NO. 2
MEMORANDUM NO. 1
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T O: Dr. Rodolfo G. Escalada
T O: Prof. Sergio E. Abit
R E: Designation as Officer-in-Charge of the College

Mr. Dominador A. Lauzon, Jr.

You are hereby designated Officer-in-Charge of the Visayas State College of Agriculture, Baybay, Leyte, effective tomorrow, January 10, 1991 until my return. I will be in Tacloban and Manila to attend PASUC screening, OSG consultation and arrange BOT meeting, respectively.

This is to reaffirm my earlier instructions for your
As OIC, you are authorized to discharge the functions of
the Office of the President in addition to your duties and responsibilities as Vice President for Academic Affairs.

Thank you.


M. R. VILLANUEVA
President

cc: Budget
Accounting
Personnel
COA
Records
OBA
File