

OFFICE OF THE PRESIDENT

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ISO 9001:2015

22 July 2022

MEMORANDUM NO. 595 Series of 2022

Dr. Daniel Leslie S. Tan 0:

Designation as Officer-In-Charge, Visayas State University R E:

In view of my official travel to Malaysia, you are hereby designated Officer-in-Charge of the Visayas State University on August 15-18, 2022 or until my return.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

EDGARDO E. TULIN

President

Conforme:

DANIEL LESLIE S. TAN VP for Admin. And Finance

CC:

OVPAA

OVPAF

OVPSAS

OVPPRGAS

OVPREI

OUS

Deans

Directors

Accounting

Cash

COA

OHIA

FMO/Budget

ODHRM/OHRSPPR

Registrar

Records

File