




VISAYAS
STATE UNIVERSITY

**OFFICE OF THE
PRESIDENT**



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MEMORANDUM NO. 876
Series of 2024

TO: Mr. Raymund M. Igcasama
RE: Deployment to the Office of the University Registrar
FROM: 
DR. PROSE IVY. G YEPES
University President
DATE: October 23, 2024

As part of the continuing management innovations of the university and the implementation of the Revised Organizational Structure and Staffing Standards (ROSSS), you are hereby relieved of your present assignment at the Admissions Office **effective October 23, 2024** and will be deployed to the **Office of the University Registrar**.

Kindly report to Dr. Rotacio S. Gravoso, Vice President for Academic Affairs, for your new assignment. However, please ensure that proper turnover of your present duties and responsibilities shall be made prior to leaving your post.

The Human Resource Management Office is hereby directed to oversee the redeployment.

For compliance.

cc: Dr. RSGravoso
HRMO/RSPPRO
Records
File