

February 19, 1990


MEMORANDUM NO. 25
Series of 1991

T O: Dr. Eliseo R. Ponce

R E: Designation as Officer-in-Charge of the College

You are hereby designated Officer-in-Charge of the Visayas State College of Agriculture from February 20, 1991 until my return. I will be on official travel to Iloilo in connection with ZAU visitation to PTIA under ATEP.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your duties and responsibilities as Director of Research and Extension.


M. R. VILLANUEVA
President

- cc: Budget
- Personnel
- Accounting
- CCA
- Records
- OVPA
- OVFAA