



14 June 2021

MEMORANDUM CIRCULAR NO. 68
Series of 2021

T O: All Concerned
R E: Grades with "Deferred" Status

The Council of Deans (COD) met today to discuss on the status of "deferred" grades incurred in the 2nd Semester SY 2019-2020. After a long deliberation, the following were recommended by the COD, and approved by the Office of the President:

1. Extend the deadline of submission of course requirements to July 16, 2021, the last day of classes for 2nd Semester SY 2020-2021.
2. By July 16, all faculty with students having deferred grades will submit the grades thru Cumulus 1. They will also submit a hard copy of the grade sheet to the Registrar's Office.
3. Students who fail to meet the minimum requirements to pass the course will be given a "Dropped" mark, instead of a failing grade. This is in consonance to the "no fail policy" implemented due to the pandemic. The teacher will also submit a list of students given a "Dropped" mark to the Registrar's Office.

College Deans should ensure this information is promptly disseminated to and complied by all concerned faculty and students of the college.

For your guidance and strict compliance.

EDGARDO E. TULIN
President