



VISAYAS STATE UNIVERSITY

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Office of the President

30 March 2009

MEMORANDUM CIRCULAR NO. 21

Series of 2009

**T O: All Heads of Offices/Departments/Centers/Institutes/Units,
Project Leaders, Utility Workers and Project-based Laborers**

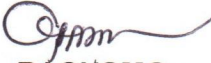
R E: "Alay Linis"

In order to have a clean and presentable campus to our visitors on April 3 (Graduation Day), all VSU and project based laborers and utility workers are directed to spearhead a two-day alay linis activity on April 1 & 2, 2009. All utility workers are directed to report to Dr. Roberto C. Guarte at Administration Building for instruction. All project and non-project based laborers are also directed to report to Dr. Othello Capuno at OVPRE for instruction. Dr. Guarte will take care of cleaning the upper campus while Dr. Capuno will coordinate the cleaning of the lower campus.

Please put special attention to gathering of plastic trash and dried leaves.

The GSO is also directed to distribute the blue empty plastic barrels with proper markings to key areas in the campus.

For immediate compliance.


JOSE L. BACUSMO
President *012 2/30/09*

cc: Dr. R. C. Guarte, OVPAF
Dr. O. B. Capuno, OVPRE
Engr. N. M. Israel, GSO