

Dr. Samuel S. Go
Op

Visayas State College of Agriculture
Baybay, Leyte

OFFICE OF THE PRESIDENT

08 June 1998

Memorandum No. 61
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T O : All Staff Members Concerned

SUBJECT: Working Committees for the June 12 Centennial Programs

You are hereby designated as Chairmen, Co-chairmen and Members of the different working committees for the June 12 Centennial Programs.

In this connection, please refer your plans to the Steering Committee for coordination.


SAMUEL S. GO
President

WORKING COMMITTEES FOR THE JUNE 12 CENTENNIAL CELEBRATION

VISCA Program

1. *Thanksgiving Mass Committee*

Chairman: Dr. Basilio A. Dabuet
Co-Chairman: Dr. Misael T. Diputado, Jr.
Members:
Ms. Ma. Aurora Teresita W. Tabada
Dr. Beverlo P. Pascual
Ms. Leonarda A. Maurillo
Ms. Rosario Canoy
Ms. Elvira Espejo
Ms. Eva Subere

- 1.1 Arranges with the Parish Priest on mass activities
- 1.2 Prepares tables and chairs (6) including flowers, tablecloth, etc.)
- 1.3 Disseminates information related to mass activities
- 1.4 Arranges for the sound needed during the mass

2. *Flag Raising Ceremony Committee*

Chairman: Ms. Zenaida Gerona
Co-chairman: Ms. Luvizminda L. Cagande
Member:
Mr. J. Freddie M. Baldos
Dr. Zosimo M. de la Rosa

- 2.1 Prepares the flag
- 2.2 Prepares choir for the centennial song
- 2.3 Leads in the singing of the National Anthem
- 2.4 Procures copy for the declaration of Independence and identify the reader
- 2.5 Procures sound for the reading of the DOI

3. *Sayawan ng Bayan*

3.1 *Lights and Sounds Committee*

Chairman: Engr. Apolonio Encierto
Member:
Mr. Dominador Poliquit
Dr. Pete Armenia

- 3.1.1 Arranges for the sounds and light for the affair

3.2 *Venue Preparation and Restoration*

Chairman: Engr. Climaco D. Espina, Jr.
Member:
Dr. Othello B. Capuno
Prof. Lito C. Bestil
Ms. Milagros C. Bales
Ms. Rosela Bandalan
Mr. Domingo P. Flandez
Mr. Jude Nonio A. Sales

- 3.2.1 Provides chairs
- 3.2.2 Decorates the venue
- 3.2.3 Returns chairs and restores cleanliness
- 3.2.4 Puts-up bantings

3.3 *Program and Cultural Presentation Committee*

Chairman: Dr. Isabel P. Bertulfo
Co-Chairman: Prof. Theima Zafra
Members:
Dr. Jimmy R. Rosillo
Prof. Martha Y. Villalino
Prof. Josefina Subere
Mr. Fermin Inoferio

- 3.3.1 Takes charge of the overall management of the Sayawan
- 3.3.2 Prepares cultural presentations
- 3.3.3 Ensures Filipiniana atmosphere of the affair

3.4 Parlor Games Committee

Chairman: Mr. Fermin Inoferio
Co-Chairman: Prof. Remedios R. Russel
Member:
Ms. Flor Gatchalian

3.4.1 Prepares and manages parlor games

3.5 Security Committee

Chairman: Dr. Zosimo M. de la Rosa
Member:
Selected Security Men
Selected ROTC Cadets

3.5.1 Provides security of the affair
3.5.2 Guards the chairs, tables, etc. used in the affair
3.5.3 Taps ROTC Cadets to augment security

B. Baybay Town Programs

4 Float Committee

Chairman: Engr. Nestor Israel
Members:
Dr. Edwin A. Pilapil
Mr. Silvestre Cagande
Mr. Domingo P. Flandez
Mr. Virgilio Pomida

4.1 Prepares float for the town parade

5 Band and Flags Committee

Chairman: Engr. Climaco D. Espina, Jr.
Co-chairman: Prof. Dominador Ugsang
Members:
Dr. Jovita V. Dabuet
Prof. Martha Y. Villalino

5.1 Prepares Band for the parade
5.2 Prepares 100 yellow flags
5.3 Secures pool for the flags
5.4 Identify flag bearers

6 Transportation Committee

Chairman: Engr. Celso Gumaod
Member:
Ms. Bonita T. Montes
Prof. Fernando A. Evangelio
Mr. Raul Abit
Ms. Luvizminda Cagande

6.1 Prepares and manages transportation of the parade participants

7. Floral Offering Committee

Chairman: Prof. Elizabeth D. Briones
Members:
Prof. Milagros C. Bales
Ms. Cecil Joy Y. Duatin

7.1 Prepares wreath
7.2 Supervises the laying of wreaths

8. First Aid Committee

Chairman: Dr. Carmiano Miranda
Members:
Selected Infirmary Staff

8.1 Provides first aid services to the parade participants

9. *Presentation Committee*

Chairman: Dr. Isabel P. Bertulfo

Members:

Dr. Edwin A. Pilapil

Prof. Rosa Ophelia D. Velarde

9.1 Prepares presentation number

10. *Student Participation*

Chairman: Prof. Aurora S. Alkuino

Co-Chairman: Ms. Chona U. Ampo

Members:

Mr. Emanuel Calajos

Mr. Romonito Laurente

Ms. Jennifer T. Peña

10.1 Coordinates and promotes student participation in the celebration (including ViSCA campus activities)

11. *Documentation Committee*

Chairman: Ms. Zenaida Gerona

Member: Mr. Freddie M. Baldos

11.1 Takes pictorial documentation

12. *Overall Steering Committee*

Chairman: Dr. Samuel S. Go

Co-Chairman: Dr. Salvador C. Dagoy

Members:

Dr. Vicente A. Quiton

Dr. Nerelito P. Pascual

Dr. Lelita R. Gonzal

Ms. Norma V. Cala

Dr. Justiniano L. Seroy

Dr. Remegio P. Mollaneda

Ms. Zenaida Gerona

Ms. Bonita T. Montes

Engr. Nestor C. Israel

12.1 Provides overall coordination