

OFFICE OF THE PRESID

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Management System ISO 9001:2015

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29 December 2020

MEMORANDUM NO. \_\_511 Series of 2020

T O: Dr. Maria Juliet C. Ceniza

R E: Recall of Leave

In the exigency of the service, you are hereby recalled from your approved leave of absence on December 21, 22, 23, 28, & 29, 2020.

Anent to this, you are directed to report to office to do your duties and responsibilities.

Please be guided accordingly.

EDGARDO E. TULIN

President

cc: RSPPRO

Records

File