

Office of the President

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12 December 2017

MEMORANDUM NO. 401 Series of 2017

T O: Ms. Louella C. Ampac

R E: Recall of Leave

In the exigency of the service, you are hereby recalled from your approved leave of absence on December 13 & 15, 19-21, 2017. Your services are needed for the year-end closing of book.

For compliance.

EDGARDO E. TULIN President

cc:

PRPEO

Records

File