



**VISAYAS STATE COLLEGE OF AGRICULTURE**  
**Baybay, Leyte**  
**Office of the President**

November 22, 1999

Memorandum No. 118  
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**T O : All Office/Department Heads and Center Directors**

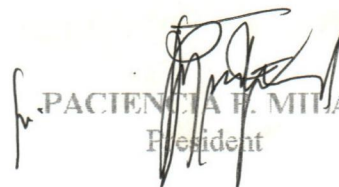
**R E: Values Orientation Workshop**

Please be informed that the Civil Service Commission has confirmed today the holding of another batch for the Values Orientation Workshop. This will be held on November 24-26, 1999. One class is for those faculty members who have not attended the previous VOW schedules due to their official travel. Another class will be for the heads of administrative offices and other administrative personnel.

Due to budgetary constraints, participants are requested to bring their own notebooks and pens. Registration will be held at the VISCA Pavilion at exactly 8:00 a.m. and the Opening Program will follow.

Attached is the list of participants.

Please be guided accordingly.

  
PACIENCIA E. MILAN  
President

cc: Records Div.