



27 May 2020

MEMORANDUM NO. 89

Series of 2020

T O: Dr. Anabella B. Tulin
Dr. Ma. Theresa P. Loreto

R E: Project DABIOTECH-C2001: DABiotech Program Scholarship Grant to VSU
Students Pursuing Agri-biotechnology and Related Fields

In line with the implementation of the project DABIOTECH-2001, you are hereby designated as Project Leader and Co-Project Leader effective April 16, 2020 until December 31, 2020 or unless sooner revoked or terminated by higher authorities.

The following are the duties of the Project Leader and Co-Project Leader:

Dr. Anabella B. Tulin Project Leader	<ol style="list-style-type: none">1. Manage the implementation of the project DABIOTECH-20012. Supervise the recruitment as well as screening of BS Biotech and BS Agriculture (Plant Breeding and Genetics) student applicants to the scholarship.3. Contact Biotech Laboratories outside VSU for student's immersion.4. Monitor performance of scholars.5. Prepare and present progress report during the Annual Review.
Dr. Ma. Theresa P. Loreto Co-Project Leader	<ol style="list-style-type: none">1. Assist the Project Leader in implementing the scholarship program2. Post announcement of scholarship, collate application documents from students, arrange for interview and coordinate with the University Scholarship Committee re: screening of applicants3. Arrange with on-campus laboratories for immersion program4. Collect the scholars' grades from the Registrar for submission to DA-Biotech5. Submit periodic status report of scholars to DA-Biotech6. Assist Project Leader in preparing the Progress Report7. Perform other duties assigned by the Project Leader



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For the above responsibilities, you are entitled to receive a monthly honorarium of Eight Thousand Eight Hundred Pesos Only (P8,800.00) and Two Thousand Pesos Only (P2,000.00) respectively.

Please be guided accordingly.


EDGARDO E. TULINA
President