

**Memorandum Circular No. 166**  
**Series of 2024**

**TO: All Concerned Officials**  
**All Faculty Members**  
**All Concerned Administrative Staff**

**RE: Attendance to the 71st Commencement Exercises of VSU Main Campus**

**FROM: DR. PROSE IVY G. YEPES**  
University President

**DATE: August 2, 2024**

In relation to the conduct of the 71st Commencement Exercises of VSU-Main Campus, the attendance of the following officials, faculty members, and administrative staff are hereby requested:

| Date           | Colleges       | Time                                   | Required Attendees   | Attire   |
|----------------|----------------|--|--|--|
| August 5, 2024 | • All Colleges | 8:00 AM<br>(Baccalaureate Mass)        | • All Vice Presidents<br>• All College Deans<br>• All Faculty Members from all colleges<br>• Office/Division/Unit Directors and/or Heads | • Vietnam-inspired costumes (in relation to opening ceremony of the ASEAN Month) |
|                | • All Colleges | 2:00 PM<br>(Pasidungog 2024 - Tribute) | • All Vice Presidents<br>• BOR Secretary   | • Barong Tagalog / Filipiniana   |

**OFFICE OF THE PRESIDENT**

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|                |  |                         |  |  |
|----------------|--|-------------------------|--|--|
|                |  | to the Honor Graduates) | <ul style="list-style-type: none"> <li>• UADCO</li> <li>• All College Deans</li> <li>• All Faculty Members from all colleges</li> <li>• Office/Division/Unit Directors and/or Heads</li> </ul>   |  |
| August 6, 2024 | <ul style="list-style-type: none"> <li>• College of Agriculture and Food Science (CAFS)</li> <li>• College of Forestry and Environmental Science (CFES)</li> <li>• College of Veterinary Medicine (CVM)</li> <li>• Graduate School (GS)</li> </ul> | 2:00 PM                 | <ul style="list-style-type: none"> <li>• All Vice Presidents</li> <li>• BOR Secretary</li> <li>• College Deans and Secretaries</li> <li>• All Faculty Members from the respective colleges</li> <li>• Office/Division/Unit Directors and/or Heads</li> </ul> | <ul style="list-style-type: none"> <li>• Prescribed VSU Academic Gown for All Vice Presidents, BOR Secretary, and College Deans and Secretaries</li> <li>• Corresponding Academic Gown for the faculty members</li> <li>• Barong Tagalog / Filipiniana for Administrative Staff</li> </ul> |
| August 7, 2024 | <ul style="list-style-type: none"> <li>• College of Management and Economics (CME)</li> <li>• College of Arts and Sciences</li> </ul>  | 8:00 AM                 | <ul style="list-style-type: none"> <li>• All Vice Presidents</li> <li>• BOR Secretary</li> <li>• College Deans and Secretaries</li> <li>• All Faculty Members</li> </ul>   | <ul style="list-style-type: none"> <li>• Prescribed VSU Academic Gown for All Vice Presidents, BOR Secretary, and</li> </ul>   |

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|--|--|---------|--|--|
|  | (CAS   |         | from the respective colleges<br><ul style="list-style-type: none"> <li>Office/Division/Unit Directors and/or Heads</li> </ul>  | College Deans and Secretaries<br><ul style="list-style-type: none"> <li>Corresponding Academic Gown for the faculty members</li> <li>Barong Tagalog / Filipiniana for Administrative Staff</li> </ul>  |
|  | <ul style="list-style-type: none"> <li>College of Education (CE)</li> <li>College of Engineering and Technology (CET)</li> <li>College of Nursing (CON)</li> </ul> | 2:00 PM | <ul style="list-style-type: none"> <li>All Vice Presidents</li> <li>BOR Secretary</li> <li>College Deans and Secretaries</li> <li>All Faculty Members from the respective colleges</li> <li>Office/Division/Unit Directors and/or Heads</li> </ul> | <ul style="list-style-type: none"> <li>Prescribed VSU Academic Gown for All Vice Presidents, BOR Secretary, and College Deans and Secretaries</li> <li>Corresponding Academic Gown for the faculty members</li> <li>Barong Tagalog / Filipiniana for Administrative Staff</li> </ul> |

Congratulations in advance Visayas State University-Main Campus for this milestone!

For your information and usual support.

cc: Graduation Chairperson, Pushbutton Committee  
OVPSAS  
OVPA