



22 December 2022

MEMORANDUM NO. 769
Series of 2022

T O: Colleges, Academic Departments and Component Campuses

R E: Prescribed Class Sizes for 2nd Semester 2022-2023

Due to our serious problem of lack of classrooms and laboratory rooms as well as our extremely big expenses on the hiring of so many part-time instructors, which overwhelmed us in the 1st Semester 2022-2023, please be informed that effective 2nd Semester 2022-2023, class sizes to be adopted shall be as follows:

Lecture Class without Laboratory	-	50 – 60 (depending on capacity of classroom)
Lecture Class with Laboratory	-	60
Laboratory Class	-	30

Article XVII, Section 81 of CHED's Manual of Operation has the following provision as regards class size:

"The class size in every subject of a higher education institution shall be determined by the institution itself, taking into account the total capacity of its facilities, level of instruction, nature of the subject and such other factors that present a conducive teaching-learning process."

Furthermore, just like this 1st Semester 2022-2023, all classes shall be done face-to-face. However, for lecture classes, a maximum of 25% of the total class meetings may be allowed for online classes. All Laboratory classes shall be conducted fully face-to-face.

Since extramural programs are expected to be delivered using distance education mode, courses shall be delivered thru online classes, but it is suggested that term examinations, as much as possible, shall be given on-campus, so students will also have a chance to see and consult their professors about their subjects.

For your information and compliance.


EDGARDO E. TULIN
President