



LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A
Philippines

Office of the President

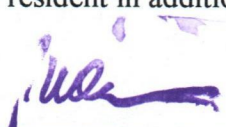
9 December 2002

MEMORANDUM NO. 278
Series of 2002

T O: **Dr. Manuel K. Palomar** - 82/12/9
R E: **Designation as Officer-in-Charge, Leyte State University**

In connection with my official travel to Manila, you are hereby designated Officer-in-Charge of the Leyte State University on December 10, 2002 or until my return.

As Officer-in-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.


PACIENCIA P. MILAN
President 

cc:

Personnel - 12/9/02
Accounting - 12/9/02
Cash - 12/9/02
COA - 12/9/02
Budget/FMO - 12/9/02
Records
File